



SENIORS SOCIAL ISOLATION PEAK SERVICES PROGRAM

Seniors Social Isolation Provider Community of Practice (SSIP-COP)

AGENDA for Meeting No. 2, 2026

Date/time	Wednesday 15 April 2026 (2.00pm – 3.00pm)	
Theme	REPORTING 101	
Location	Join the Zoom Meeting Meeting ID: 871 6844 9773 Passcode: 311223	
Agenda Item	Times	Meeting Flow
1	2.00pm – 2.10pm	WELCOME AND INTRODUCTIONS
1.1		Acknowledgement of Country
1.2		Housekeeping <ul style="list-style-type: none"> • Please add your name, organisation, program and contact details in the chat for attendance recording. • Do not share organisational contact details more widely. • Keep your microphone on mute to reduce background noise. • This meeting will be recorded and shared on the SSIP Hub. • Feel free to turn your camera off.
1.3		Why are we here today? Reporting 101 with the Department
1.4		Confirm Previous Minutes and Actions <ul style="list-style-type: none"> - COP1 (18/2/26) Digital Confidence & Access - Lunch & Learn (19/3/26) Intro to the SSIP Hub
2	2.10pm – 3.00pm	GUEST SPEAKERS
2.1	2.10pm – 2.50pm	Reporting 101 – Jo McKelvey, Principal Advisor, Strategy and Reform Senior and Carers, Commissioning, Department of Families, Seniors, Disability Services and Child Safety Joined by the Contract Officers. Together we will <ul style="list-style-type: none"> • Explore the why behind reporting • Gain insights into accurate data collection • Learn how to count measures correctly
3	2.50pm – 3.00pm	Q&A SESSION
4	3.00pm	CLOSE & DATE OF NEXT MEETING
4.1		Thursday 30 April 2026 (12-1pm) Connect & Share (Data Collection and Reporting in Practice)

For enquiries or if you would like to be a **Guest Speaker** or provide a **Good New Story** at future CoP meetings, please reach out to Karen at: karen.wilson@cotaqld.org.au